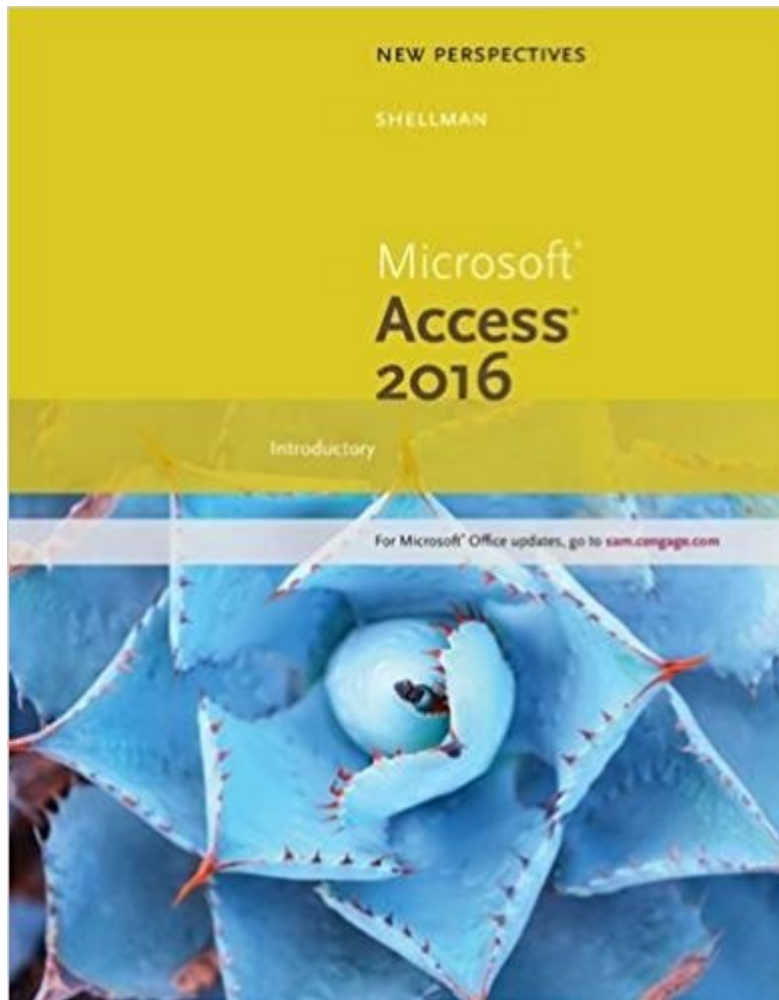




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# New Perspectives Microsoft Office 365 & Access 2016: Introductory



## Synopsis

Develop the Microsoft Office and Access 2016 skills you need to be successful in college and beyond with the emphasis on critical-thinking, problem-solving, and in-depth coverage found in NEW PERSPECTIVES MICROSOFT OFFICE 365 & ACCESS 2016: INTRODUCTORY. Updated with all new case-based modules, this dynamic introduction applies the skills you are learning to real-world situations to ensure that concepts remain highly relevant. New Productivity Apps visually introduce Microsoft OneNote, Sway, Office Mix and Edge with fun, hands-on activities. Companion Sways provide videos and step-by-step instructions to help you learn to use each app. NEW PERSPECTIVES MICROSOFT OFFICE 365 & ACCESS 2016: INTRODUCTORY clearly demonstrates the importance of what you're learning while helping you transfer skills to other applications and disciplines for further success.

## Book Information

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## Customer Reviews

Dr. Mark Shellman, Ed.D., is an instructor and the Chair of the of the Information Technology Department at Gaston College in Dallas, North Carolina. A recent winner of the Instructor of the Year award at Gaston, Mark prides himself on being an excellent teacher and helping students succeed. Mark has been teaching information technology for over thirty years. Sasha Vodnik is a web developer and author with over 15 years of experience creating web content and writing about it. He enjoys the challenge of keeping on top of the fast-changing landscape of the modern web, as well as explaining how to write clean, powerful code in languages like HTML, CSS, JavaScript, and

XML.

The book is awesome. The product is great. The only reason I'm giving it a 3 star!!! The delivery took so long! Everything thing else 5 Star.

Perfect book and great delivery time!

These text books are a rip off. Tons of books on Office around. College text books are a total scam!

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